

# Process for Ordering Name Badges

Members will use the procedure below to order their badges paying by credit card. The finished badges will be delivered to our Treasurer and members can then pick them up at a meeting. Arrangements can also be made for mailing the badges to the members.

If there are any questions, contact me and we'll get you an answer.

Cliff

**Below is the procedure for ordering the TBird Midwest club name badge/s with a picture of your car on it.**

Go to the webpage <http://www.identisys.com/tbmw>

.....there are sample name badges below to give you an idea of how it will look

- 1) **First and Last Name**.....as you want it to appear on the badge
- 2) **Car Year and Style**....  
The **year** will be a two digit number...'67, '04  
The **style** is selected from a drop box: select either : Convertible, Hardtop, Sports Roadster or Other. If you choose Other, you can enter anything you want up to 20 characters.
- 3) **City and State**
- 4) **Upload your Car Image**.....see note 2 below
- 5) **Crop Image?**....Meaning do you want the background in your picture eliminated (**say yes**), so only your car will appear....like on the sample badge.
- 6) **Badge Magnet Attachment**.....**say yes**...as you will then have a small magnet attached to the back of the badge and get a second magnet to attach the badge to your shirt or blouse.
- 7) **Email Address**.....you will receive a confirmation email after you submit your order(s).

**Each badge is \$15** for which you need to **enter your credit card info**. NOTE: If you want more than one badge, like for your spouse, you need to submit a separate order for each badge....each badge costing \$15.

**NOTE 1:** Car Style will print exactly as you indicate after the Car Year...a two digit year...like '62, or '78... again it will print **exactly** as you enter it.

**NOTE 2:** The program will let you "Browse" to the file with your car picture on the PC, ipad or tablet you are using to place your order. You can take a picture of your car with your smartphone and send yourself an email. Then you can store it on your PC/ipad/tablet, and click the "Browse" button on the order page to find it and attach it to your order. **Need help? If you don't have access to a computer, send me a photo of your car and I'll work with you to get your badge/s ordered. My contact info is on page 2.** If any questions on the process, contact Roger Boelter: [rboelter@frontiernet.net](mailto:rboelter@frontiernet.net) or 612-483-3828.

**FINAL NOTE:** The badges will be handed out at a future club meeting.



Here are 2 examples of what the badges look like. In both cases, identical badges were made for the spouses but with their names of course.

